

2024 Annual Report

Daylesford Neighbourhood Centre Inc.
For the year ended 31 December 2024

Contents

3	Profit and Loss
5	Balance Sheet
7	Statement of Cash Flows - Direct Method
8	Depreciation Schedule
9	Notes to the Financial Statements
10	Statement by the Management Committee
11	Auditor's Report

Profit and Loss

Daylesford Neighbourhood Centre Inc. For the year ended 31 December 2024

	2024	2023
Income		
ACFE Funding - Courses	14,969.15	12,833.29
ACFE Funding - Courses (Digital Infrastructure)	1,102.12	-
ACFE Funding - Courses (Local Innovation Grant)	-	8,000.00
ACFE Funding - Digital Skills	-	1,309.00
ACFE Funding - Fee Concession	166.32	265.68
Admin Fee Recouped	1,219.83	1,736.37
Course Fees (ACFE funded)	736.36	5,300.01
Course Fees (unfunded)	2,727.21	4,919.04
Coworking Space Revenue	634.56	-
Dept Human Services	118,333.80	113,256.00
Dept of Health	17,885.15	20,911.87
DNC Admin Income (ARC)	3,600.00	3,600.00
Grants (Local)	7,954.55	21,818.60
Hepburn Shire Council ARC mgnt	30,450.00	30,145.50
Hire of Space	47,493.43	45,586.81
Hub	5,900.80	3,093.97
IT Grant	5,500.00	5,500.00
Membership Fees	59.10	50.01
Rental Income - Room	18,984.49	11,440.74
Rental Income - Utilities	154.68	154.68
Tea & Coffee	76.82	-
Total Income	277,948.37	289,921.57
Other Income		
Donations Received	823.20	2,000.00
Interest Income	3,429.35	1,169.64
Total Other Income	4,252.55	3,169.64
Total Income	282,200.92	293,091.21
Operating Expenses		
Accounting Fees	23,466.16	34,388.74
Advertising & Promotion	464.61	1,792.63
Audit Fees	900.00	900.00
Bad Debts	981.82	923.25
Bank Charges	422.38	737.90
Centre Amenities	101.50	972.23
Cleaning	20,357.01	16,369.41
Client Support Consumables	3,700.58	4,337.37
Client Support Services	1,908.18	3,603.70
Computer & Internet Expenses	11,381.60	8,765.80
Consultancy Fees	4,700.93	-

	2024	2023
Course Delivery Costs	1,577.28	8,520.69
DNC Admin Expense (ARC)	3,600.00	3,600.00
Grant Expenses	-	11,912.01
Heat, Light & Power	12,117.11	8,277.89
Insurance - General	2,029.98	1,964.73
Interest Paid	-	0.15
Legal Fees	2,636.00	-
Memberships & Subscriptions	6,083.14	3,607.47
Photocopier Expenses	2,320.67	2,185.67
Postage, Freight & Courier	237.27	208.18
Rates - Council	4,450.17	2,565.40
Rates - Water	430.65	668.18
Rent	3,576.24	2,682.18
Repairs & Maintenance	16,834.89	9,599.60
Salaries & Wages	235,710.58	143,944.03
School Holiday Program Expenses	-	321.79
Staff Amenities	2,459.29	3,060.21
Stationery	364.97	935.29
Superannuation	23,473.86	15,203.88
Telephone & Fax Charges	27.28	13.64
Training & Development (Staff)	-	300.91
Tutor Fees - Accredited & Pre	-	1,620.00
Tutor Fees - GAE	845.00	-
Workcover Insurance	1,395.59	1,973.04
Total Operating Expenses	388,554.74	295,955.97
Operating Profit/(Loss)	(106,353.82)	(2,864.76)
Non-Operating Expenses		
Depreciation - Plant & Equip	4,377.74	3,396.84
Annual Leave Accruals	(2,156.28)	(4,302.67)
Total Non-Operating Expenses	2,221.46	(905.83)
Net Profit	(108,575.28)	(1,958.93)

Balance Sheet

Daylesford Neighbourhood Centre Inc.

As at 31 December 2024

	NOTES	31 DEC 2024	31 DEC 2023
Assets			
Current Assets			
Cash and Cash Equivalent			
Bank Accounts			
BEN (0464) - Capital Reserve Account		55,439.62	46,884.91
BEN (1545) - Card Account		119.34	1,021.86
BEN (3079) - Term Deposit Account		-	50,000.00
BEN (9627) - Term Deposit Account		-	50,000.00
Total Bank Accounts		55,558.96	147,906.77
Cash on Hand			
DNC Float		50.00	50.00
Petty Cash		100.00	100.00
Total Cash on Hand		150.00	150.00
Total Cash and Cash Equivalent		55,708.96	148,056.77
Trade & Other Receivables			
Trade Debtors		3,980.51	5,536.46
Total Trade & Other Receivables		3,980.51	5,536.46
Prepayments - Expenses		3,430.11	3,962.29
Undeposited Funds		-	60.00
Total Current Assets		63,119.58	157,615.52
Non-Current Assets			
Property, Plant and Equipment			
Computers at Cost		6,024.67	6,024.67
Plant & Equipment at Cost		45,838.06	38,429.34
Plant & Equipment - Less Acc' Depreciation		(21,016.83)	(16,639.09)
Total Property, Plant and Equipment		30,845.90	27,814.92
Total Non-Current Assets		30,845.90	27,814.92
Total Assets		93,965.48	185,430.44
Liabilities			
Current Liabilities			
Accrued Expenses		-	4,991.08
Prepaid Income		-	2,157.47
Trade & Other Payables			
BAS Holding Account		9,787.00	-
GST		-	(2,650.84)
Superannuation Payable		2,102.94	1,262.52
Trade Creditors		2,569.75	7,362.28

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

	NOTES	31 DEC 2024	31 DEC 2023
Wages Payable		20,580.26	-
Total Trade & Other Payables		35,039.95	5,973.96
Employee Entitlements			
Provision for Annual Leave		9,827.82	11,984.10
Total Employee Entitlements		9,827.82	11,984.10
Total Current Liabilities		44,867.77	25,106.61
Total Liabilities		44,867.77	25,106.61
Net Assets		49,097.71	160,323.83
Equity			
Retained Earnings			
Current Year Earnings		(108,575.28)	(1,958.93)
Retained Earnings		157,672.99	162,282.76
Total Retained Earnings		49,097.71	160,323.83
Total Equity		49,097.71	160,323.83

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Statement of Cash Flows - Direct Method

Daylesford Neighbourhood Centre Inc.
For the year ended 31 December 2024

	2024	2023
Operating Activities		
Receipts from customers	287,067.13	299,888.59
Payments to suppliers and employees	(387,341.11)	(283,896.78)
Cash payments from other operating activities	17,985.73	(2,212.73)
Net Cash Flows from Operating Activities	(82,288.25)	13,779.08
Investing Activities		
Payment for property, plant and equipment	(7,408.72)	(9,932.01)
Net Cash Flows from Investing Activities	(7,408.72)	(9,932.01)
Financing Activities		
Other cash items from financing activities	(2,650.84)	-
Net Cash Flows from Financing Activities	(2,650.84)	-
Net Cash Flows	(92,347.81)	3,847.07
Cash and Cash Equivalents		
Cash and cash equivalents at beginning of period	147,906.77	144,059.70
Net change in cash for period	(92,347.81)	3,847.07
Cash and cash equivalents at end of period	55,558.96	147,906.77

Depreciation Schedule

Daylesford Neighbourhood Centre Inc.

For the year ended 31 December 2024

NAME	COST	OPENING VALUE	PURCHASES	DISPOSALS	DEPRECIATION	CLOSING VALUE
Plant & Equipment at Cost						
1 x CommBox Classic S4 - 65"	3,862.72	-	3,862.72	-	282.84	3,579.88
2 Entry Doors - deposit	3,573.16	3,326.47	-	-	357.32	2,969.15
2 Toro Lockable Cupboards for ARC	176.00	-	-	-	-	-
2 Toro Lockable Cupboards for ARC	246.40	-	-	-	-	-
3 x Laptops Refurbished HP Probroom	999.81	-	-	-	-	-
4x KY-BURO Metro Chair w/ Arms	1,529.05	1,114.32	-	-	152.90	961.42
ARC Fence	3,956.75	3,489.53	-	-	395.68	3,093.85
Baxi Duo Tec GA1.32 boiler	6,397.27	5,592.79	-	-	639.73	4,953.06
Bermuda beach-various office equipment for coworking space	6,358.85	6,006.94	-	-	635.89	5,371.05
Commbox Video Conference	4,577.26	3,569.00	-	-	457.72	3,111.28
Copyworx Snap Aframe Board DNC	97.50	22.50	-	-	15.00	7.50
Copyworx Snap Aframe Board DNC	52.50	-	-	-	-	-
Court Room Chairs x 25	547.50	-	-	-	-	-
Court Room Chairs x 25	1,277.50	365.00	-	-	182.50	182.50
Fortinet 5 X Ge RJ45 Ports (Including 4 X Internal Ports, 1 X Wan Ports)	1,415.00	1,016.86	-	-	141.50	875.36
Godfreys Miele Vacuum Cleaner	124.98	28.84	-	-	19.23	9.61
Godfreys Miele Vacuum Cleaner	67.29	-	-	-	-	-
Green Button TS ARC Equipment Grant	2,097.19	577.49	-	-	303.94	273.55
Green Button TS ARC Equipment Grant	942.21	-	-	-	-	-
Jenkin Thomas garden tools	96.57	26.59	-	-	13.99	12.60
Jenkin Thomas garden tools	43.39	-	-	-	-	-
Laptop ARC Equipment Grant	675.00	-	-	-	-	-
Laptops Research by YCC	412.50	-	-	-	-	-
Milan Medium Back Mesh Operator Chair, Workstation, Cupboard	3,546.00	-	3,546.00	-	343.94	3,202.06
Plastic Tressle Tables x 6	82.70	-	-	-	-	-
Plastic Tressle Tables x 6	124.03	20.67	-	-	20.67	-
Refrigerator DR200	232.05	-	-	-	-	-
Refrigerator DR200	265.22	-	-	-	-	-
Rigging Installation for the relocation of Sprung Circus into the ARC space	3,249.00	2,314.36	-	-	324.90	1,989.46
Smart Board	3,216.00	-	-	-	-	-
Trestle tables, chairs, cupboards & filing cabinet	500.00	283.56	-	-	50.00	233.56
UPS from CPL Online P/L	666.36	-	-	-	-	-
UPS Research Cost YCC	55.00	-	-	-	-	-
Vista Communicator Magnetic Whiteboard	140.00	-	-	-	-	-
Vista Communicator Magnetic Whiteboard	259.98	59.99	-	-	39.99	20.00
Total Plant & Equipment at Cost	51,862.74	27,814.91	7,408.72	-	4,377.74	30,845.89
Total	51,862.74	27,814.91	7,408.72	-	4,377.74	30,845.89

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Notes to the Financial Statements

Daylesford Neighbourhood Centre Inc. For the year ended 31 December 2024

1. Statement of Significant Accounting Policies

The accounting policies adopted by the Association are stated in order to assist in a general understanding of the financial statements. These policies have been consistently applied except as otherwise indicated.

Reporting Entity

The association is not a reporting entity because in the Committee's opinion there are unlikely to exist users who are unable to command the preparation of reports tailored so as to satisfy all of their information needs, and these accounts are therefore "special purpose accounts" that have been prepared solely to meet the requirements of the Constitution and the Association Incorporation Reform Act (2012).

Accounting Policies

The financial report has been prepared under the historical cost conventions and does not take into account changing money values except to the extent that they are reflected in the revaluation of certain assets.

In order for the financial report to present fairly the state of affairs of the Association and the results of the Association for the year, Australian Standards have been adopted to the extent disclosed in this note.

Depreciation of Property, Plant and Equipment

Items of property, plant and equipment are depreciated over their estimated useful lives using the straight line method.

Income Tax

The Association is not subject to income tax.

Grants

Grant revenue is recognised in the income statement when the entity receives the grant, when it is probable that the entity will receive the economic benefits of the grant and the amount can be reliably measured.

If the grant has conditions attached which must be satisfied before the entity is eligible to receive the grant, the recognition of the revenue will be deferred until those conditions are satisfied.

Where the entity incurs an obligation to deliver economic value back to the grant contributor, the transaction is considered a reciprocal transaction and the revenue is recognised as a liability in the balance sheet until the required service has been completed, otherwise the income is recognised on receipt.

These notes should be read in conjunction with the attached compilation report.

Statement by the Management Committee

Daylesford Neighbourhood Centre Inc. For
the year ended 31 December 2024

In our opinion:

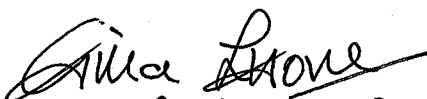
1. The accompanying financial report being a special purpose financial statement is drawn up so as to present fairly the state of affairs of the Association as at 31 December 2022 and the results of the Association for the year ended on that date.
2. The accounts of the Association have been properly prepared and are in accordance with the books of account of the Association.
3. There are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

Chair

Signature

Print Name:

Sign date:

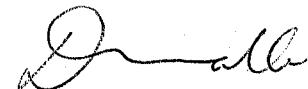

GINA LYONS
7.4.2025

Secretary

Signature

Print Name:

Sign date:


DUPLEY McARDLE
7.4.2025

INDEPENDENT AUDITOR'S REPORT

To the members of Daylesford Neighbourhood Centre Inc Report on the Audit of the Financial Report

Opinion

I have audited the accompanying financial report, being a special purpose financial report of the Daylesford Neighbourhood Centre Inc., which comprises the Profit and Loss, Balance Sheet, Statement of Cashflows, Notes to the Accounts and Statement by the Management Committee for the year ended 31 December 2024.

In my opinion, the financial report of the Daylesford Neighbourhood Centre Inc gives a true and fair view of the financial position of the Daylesford Neighbourhood Centre Inc as at 31st December, 2024 and of its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements.

Basis for opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the entity in accordance with the *Associations Incorporation Reform Act 2012 (Vic)*, the *Australian Charities and Not-for-Profits Commission Act 2012* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to Note 1 of the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Committee of Management's financial reporting responsibilities under the *Associations Incorporation Reform Act 2012 (Vic)* and the *Australian Charities and Not-for-Profits Commission Act 2012*. As a result, the financial report may not be suitable for another purpose.

Responsibility of the Committee of Management for the Financial Report

The Committee of Management is responsible for the preparation and fair presentation of the financial report in accordance with the requirements of the *Associations Incorporation Reform Act 2012 (Vic)* and the *Australian Charities and Not-for-Profits Commission Act 2012* and for such internal control as the Committee of Management determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error. In preparing the financial report, the Committee of Management are responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Committee either intends to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

The Committee of Management is responsible for overseeing the entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

My objective is to obtain reasonable assurance about whether the financial report, as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that audits conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the registered entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by responsible entities.
- Conclude on the appropriateness of the entities' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the registered entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Committee of Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



Rob Florence, FCPA

Florence Audit & Assurance

97 Mair Street East
BALLARAT VIC 3350

Dated: 15 April, 2025